

## Resolution No. 3203

**A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2023 and ending September 30, 2024; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.**

**Whereas**, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2023 and terminating on September 30, 2024 specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

**Whereas**, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

**Whereas**, from time-to-time circumstances and events may require that the original City budget may need revision; and

**Whereas**, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

**Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:**

### **Section 1. Adoption of Budget Amendment.**

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2023 and terminating on September 30, 2024 is hereby revised and amended by Attachment "A". The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2023 and

terminating on September 30, 2024 shall remain in full force and effect.

**Section 2. Implementing administrative actions.**

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate.

**Section 3. Savings.**

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed.

**Section 4. Conflicts.**

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

**Section 5. Severability.**

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

**Section 6. Effective Date.**

This Resolution shall become effective immediately upon enactment.

Passed and adopted this 22<sup>nd</sup> day of January, 2024.


Attest:

City Commission of the City of  
Sanford




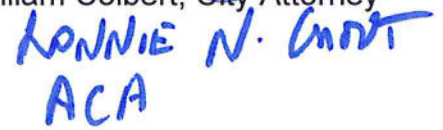
Traci Houchin, MMC, FCRM  
City Clerk





Art Woodruff, Mayor

For use and reliance of the Sanford  
City Commission only.  
Approved as to form and legality.

  
William Colbert, City Attorney  
  
Lonnie N. Groat  
ACA

# ATTACHMENT A REQUEST FOR BUDGET AMENDMENT

Fiscal Year 2024  
 Department: Fire Division: Prevention 1/22/2024

**CHANGES IN REVENUES**

REVENUE ACCOUNT NUMBER						Current	Current	Amount of	Adjusted
Fund	Revenue	Act Cd	Ele	Project #	Revenue Account Title	Budget	Balance	Change	Unrealized
143	0000	389	98	00	Use of Reserves	\$ -	\$ -	\$ 8,500	8,500
<b>TOTAL CHANGES IN REVENUES</b>								<u>\$ 8,500</u>	

**CHANGES IN EXPENDITURES**

EXPENDITURE ACCOUNT NUMBER						Current	Current	Amount of	Remaining	
Fund	Dpt/DIV	Activity	Obj	Ele	Project #	Expenditure Account Title	Budget	Balance	Change	Balance
143	3002	522	48	00		Promotional Activities	\$ -	-	6,500	6,500
143	3002	522	52	00		Operating Supplies			2,000	2,000
<b>TOTAL CHANGES IN EXPENDITURES</b>								<u>\$ 8,500</u>		

REASON FOR AMENDMENT: Purchase of Fire Safety Flyers & Tools/Equipment  
 DIRECTOR APPROVAL: Ronnie McNeil *RM* DATE: 1-10-24  
 FINANCE APPROVAL: Cynthia Lindsey DATE: 1/10/24  
 CITY MANAGER APPROVAL: Craig M. Pagan DATE: \_\_\_\_\_  
 CITY COMMISSION AGENDA DATE: Jan 22, 2024 APPROVED Y

**FOR FINANCE USE**

Entry Date: \_\_\_\_\_ Batch Number: \_\_\_\_\_ Document #: BA 04-101

# False Alarm Fees BA 240122 (002)

Final Audit Report

2024-01-11

Created:	2024-01-10
By:	Shirley Brinson (shirley.brinson@sanfordfl.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAapnXgXegzT7-PHzlUFTvadSOs_hzWlIO

## "False Alarm Fees BA 240122 (002)" History

-  Document created by Shirley Brinson (shirley.brinson@sanfordfl.gov)  
2024-01-10 - 10:28:24 PM GMT- IP address: 97.71.190.2
-  Document emailed to Craig Radzak (craig.radzak@sanfordfl.gov) for signature  
2024-01-10 - 10:29:05 PM GMT
-  Email viewed by Craig Radzak (craig.radzak@sanfordfl.gov)  
2024-01-11 - 1:23:04 AM GMT- IP address: 174.239.91.30
-  Document e-signed by Craig Radzak (craig.radzak@sanfordfl.gov)  
Signature Date: 2024-01-11 - 1:23:26 AM GMT - Time Source: server- IP address: 174.239.91.30
-  Agreement completed.  
2024-01-11 - 1:23:26 AM GMT



CITY OF  
**SANFORD**  
FLORIDA



APPROVED

WS	__	RM	<u>X</u>
Item No.	<u>8.H</u>		

**CITY COMMISSION MEMORANDUM 24-033**  
**JANUARY 22, 2024 AGENDA**

**TO:** Honorable Mayor and Members of the City Commission  
**PREPARED BY:** Ronnie McNeil, Fire Chief, CFO  
**SUBMITTED BY:** Norton N. Bonaparte, Jr., ICMA-CM, City Manager  
**SUBJECT:** Approval of Resolution No. 3203; Fire Safety Tools, Equipment and Informational Flyers

**STRATEGIC PRIORITIES:**

- Unify Downtown & the Waterfront
- Promote the City's Distinct Culture
- Update Regulatory Framework
- Redevelop and Revitalize Disadvantaged Communities

**SYNOPSIS:**

Approval of Resolution No. 3203, to amend the budget in the amount of \$8,500 for the procurement of Fire Safety Tools and Equipment and Fire Safety Informational Flyers.

**FISCAL/STAFFING STATEMENT:**

Funding in the amount of \$29,000 is available using the False Alarm Fee funds.

**BACKGROUND:**

Fire Prevention would like to purchase Fire Safety tools and equipment for the Fire Inspectors and the printing of Fire Safety Informational flyers to be circulated to the Sanford citizens via utility bill mailings.

Ordinance No. 2020-4573, provides for all collected false alarm service fees be utilized for this type of safety expenditure.

**LEGAL REVIEW:**

No legal review is requested of the City Attorney.

**RECOMMENDATION:**

City Staff recommends that the City Commission approve Resolution No. 3203, to amend the budget, in the amount of \$8,500, for the purchase of Fire Safety Tools and Equipment and Fire Safety Informational Flyers.

**SUGGESTED MOTION:**

“I move to approve Resolution No. 3203, for the purchase of Fire Safety Tools and Equipment and Fire Safety Informational Flyers.”

Attachments: Resolution No. 3203