

## **Resolution No. 3030**

**A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2021 and ending September 30, 2022; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.**

**Whereas**, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2021 and terminating on September 30, 2022 specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

**Whereas**, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

**Whereas**, from time-to-time circumstances and events may require that the original City budget may need revision; and

**Whereas**, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

**Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:**

### **Section 1. Adoption of Budget Amendment.**

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2021 and terminating on September 30, 2022 is hereby revised and amended by Attachment "A". The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2021 and

terminating on September 30, 2022 shall remain in full force and effect.

**Section 2. Implementing administrative actions.**

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate.

**Section 3. Savings.**

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed.

**Section 4. Conflicts.**

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

**Section 5. Severability.**

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

**Section 6. Effective Date.**

This Resolution shall become effective immediately upon enactment.

Passed and adopted this 25<sup>th</sup> day of April, 2022.

Attest:

City Commission of the City of  
Sanford

*Traci Houchin, MMC, FCRM*

Traci Houchin, MMC, FCRM  
City Clerk

*Art Woodruff*

Art Woodruff, Mayor



For use and reliance of the Sanford  
City Commission only.  
Approved as to form and legality.

*William L. Colbert*

William Colbert, City Attorney

# ATTACHMENT A REQUEST FOR BUDGET AMENDMENT

Fiscal Year 2022  
Department: Parks and Recreation

Division: Recreation

**CHANGES IN REVENUES**

REVENUE ACCOUNT NUMBER						Current	Current	Amount of	Adjusted
Fund	Revenue	Act Cd	Ele	Project #	Revenue Account Title	Budget	Balance	Change	Unrealized
360	0000	381	60	00	Transfer from General Fund			\$ 51,635	
001	0000	389	98	00	Use of Reserves			\$ 51,635	
<b>TOTAL CHANGES IN REVENUES</b>								<b>\$ 103,270</b>	

**CHANGES IN EXPENDITURES**

EXPENDITURE ACCOUNT NUMBER						Current	Current	Amount of	Remaining	
Fund	Dpt/Div	Activity	Obj	Ele	Project #	Expenditure Account Title	Budget	Balance	Change	Balance
001	7979	581	91	28			\$ -		51,635	51,635
001	5502	575	46	00	SFSTAD	Spec. Facilities Repair & Maintenance	\$ -		26,635	26,635
001	5501	572	48	00	SE0706	Promotional Activities	\$ -		25,000	25,000
<b>TOTAL CHANGES IN EXPENDITURES</b>								<b>\$ 103,270</b>		

REASON FOR AMENDMENT: Use of reserve funds for programming and repairs.

DIRECTOR APPROVAL:  DATE: 4.13.2022

FINANCE APPROVAL:  DATE: 4/13/22

CITY MANAGER APPROVAL: \_\_\_\_\_ DATE: 4.29.2022

CITY COMMISSION AGENDA DATE: 4.25.2022 APPROVED Y

**FOR FINANCE USE**

Entry Date: 5/2/2022 Batch Number: B# 3188 Document #: BA 07-106  
S. Posey



Mr. Alvarise James  
Sanford Civic Center  
401 E. Seminole Blvd.  
Sanford, FL 32771

January 5, 2022

Via Email: [Alvarise.james@sanfordfl.gov](mailto:Alvarise.james@sanfordfl.gov)

**RE: Furnish and Install one (1) new Compressor for Compressor 1A, Along with Contactors for Compressor 1A, Along with Drier Cores for Carrier Air-Cooled Chiller @ 401 E. Seminole Blvd. Sanford, FL 32771**

**Model: 38AH-074-K521; Serial: 4016Q64884**

Dear Mr. James,

W.W. Gay Mechanical Contractor, Inc. is pleased to provide the following scope of work. This proposal is qualified with certain inclusions and exclusions as noted herein.

Our pricing includes:

- Shutdown / lock out tag out unit.
- Labor during normal working hours (7am – 3:30pm)
- Remove power from Chiller Compressor 1A.
- Remove electrical wiring from chiller compressor.
- Remove existing compressor, contactors, and drier cores
- Furnish and Install one (1) new compressor for compressor 1A.
- Furnish and Install contactors for compressor 1A.
- Furnish and Install drier cores for compressor 1A.
- Reconnect wiring for chiller.
- Verify all wiring for condition and operations.
- Connect power supply.
- Unit start-up and operational checkout.
- 90-day workmanship warranty.

Our pricing excludes:

- Electrical work beyond the point of connection to new compressor unit
- Any work not specifically described in this proposal.
- Premium time labor
- If isolation valves for liquid line filter driers and compressor hold, full refrigerant charge recovery will not be necessary
- If valves do not hold, full system will need to be recovered and additional time will be charged
- Further diagnostics may be required. If system's charge is not full due to faulty compressor, an additional cost for refrigerant will be required.

**Total Cost: \$8,899.53**

We appreciate the opportunity to be of service to you. If you have any questions, please do not hesitate to call.

Sincerely,

Authorized By: \_\_\_\_\_

Title: \_\_\_\_\_

Joe Seeman  
Service Account Manager

Date: \_\_\_\_\_

***This price is valid for thirty (30) days from date of proposal.***

3220 39<sup>th</sup> Street | Orlando, FL 32839 | (407) 641-4670 | (407) 648-5439



Mr. Jerry Sullivan  
Sanford Civic Center  
401 E. Seminole Blvd.  
Sanford, FL 32771

February 2, 2022

Via Email: [jerry.sullivan@sanfordfl.gov](mailto:jerry.sullivan@sanfordfl.gov)

**RE: Leak Check & Repairs- with New Refrigerant Install for Carrier Air-Cooled Condenser Unit @ 401 E. Seminole Blvd. Sanford, FL 32771**  
**Model: 38AH-074-K521; Serial: 4016Q64884**

Dear Mr. Sullivan,

W.W. Gay Mechanical Contractor, Inc. is pleased to provide the following scope of work. This proposal is qualified with certain inclusions and exclusions as noted herein.

Our pricing includes:

- Shutdown / lock out tag out unit.
- Labor during normal working hours (7am – 3:30pm)
- Remove power from condenser unit.
- Reclaim old refrigerant per EPA guidelines.
- Charge system and perform leak check test for condenser unit system.
- Make repairs to line sets that are faulty
- Furnish and Install 135 lbs. of R-22- 30 refrigerant.
- Pull vacuum on condenser unit for full charge.
- Verify all line sets and system is holding proper pressure.
- Connect power supply.
- Unit start-up and operational checkout.
- 90-day workmanship warranty.

Our pricing excludes:

- Electrical work beyond the point of power supply connection to the unit
- Any work not specifically described in this proposal.
- Premium time labor
- Further diagnostics and repairs may be required. If system's line sets are faulty and need to be completely replaced.

**Total Cost: \$11,638.25**

We appreciate the opportunity to be of service to you. If you have any questions, please do not hesitate to call.

Sincerely,

Authorized By: \_\_\_\_\_

Title: \_\_\_\_\_

Joe Seeman  
Service Account Manager

Date: \_\_\_\_\_



# Sanford Carpet and Flooring

2553 Park Drive  
Sanford  
Florida

# Estimate

Date	Estimate #
3/8/2022	4424

**12**  
MONTHS  
PROMOTIONAL  
FINANCING AVAILABLE\*  
with your Mohawk credit card  
\$1000 minimum purchase required.

AVAILABLE NOW

\*Subject to credit approval. Minimum Monthly Payments Required. See store for details.

Name / Address	Ship To
City of Sanford P.O. Box 1788 Sanford, FL 32772-1788	

Terms	Rep	Phone	Project
Due on receipt	LIK		Munro Hall Floor Repair

Description	Total
Coretec - Monterey oak	2,348.65T
LVT, LVP Installation	1,391.00
Take up existing floor	1,471.25
Prep floor for installation	500.00
remove and install new base board	204.00T
Transitions	82.50T
Freight	100.00

This Sanford Carpet and Flooring's "Flooring Installation Agreement" Applies:

1. I confirm that I have received, read, understand and accept Sanford Carpet and Flooring's installation and sale terms under the "Flooring Installation Agreement" document.
2. This estimate is valid for 10 days.
3. Sign and return this estimate with deposit to proceed.
4. All and any outstanding balance is due on day we start work.
5. This document is an Estimate only and subject to change once work commences - E&OE

<b>Subtotal</b>	\$6,097.40
<b>Sales Tax (0.0%)</b>	\$0.00
<b>Total</b>	\$6,097.40

<b>Customer Signature:</b>	
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Phone #	Fax #	E-mail	Web Site
407-322-3241	407-322-0019	Lawrence@sanfordcarpet.com	www.sanfordcarpet.com



**CITY COMMISSION MEMORANDUM 22-131**  
**APRIL 25, 2022 AGENDA**

**TO:** Honorable Mayor and Members of the City Commission  
**PREPARED BY:** Buffy Beck, Admin. Specialist III on behalf of Jerry Sullivan, Recreation Manager  
**SUBMITTED BY:** Norton N. Bonaparte, Jr., ICMA-CM, City Manager  
**SUBJECT:** Budget Amendment Resolution No. 3030, for use of Reserve Funds for Promotional and Repairs.

**STRATEGIC PRIORITIES:**

- Unify Downtown & the Waterfront
- Promote the City's Distinct Culture
- Update Regulatory Framework
- Redevelop and Revitalize Disadvantaged Communities

**SYNOPSIS:**

Approval of Resolution No. 3030, to amend the budget for use of reserve funds for promotional and repairs is requested.

**FISCAL/STAFFING STATEMENT:**

The estimated cost of promotional and repairs is \$51,635.18. These funds would come from reserves.

**BACKGROUND:**

Due to an increase in cost of materials and transportation, additional funding in the amount of, \$25,000 for Star Spangled Sanford is requested. Funds for the air conditioning at the Civic Center total \$20,537.78 and flooring repairs at Monroe Hall total \$6,097.40.

**LEGAL REVIEW:**

No legal review requested of the City Attorney.

**RECOMMENDATION:**

Staff recommends that the City Commission approve Resolution No. 3030, to amend the budget for use of reserve funds in the amount of \$51,635.18, promotional and repairs.

**SUGGESTED MOTION:**

"I move to approve Resolution No. 3030."

- Attachments:
1. W.W. Gay Estimate
  2. Sanford Carpet and Flooring Estimate
  3. Budget Amendment Resolution No. 3030