

# ATTACHMENT A REQUEST FOR BUDGET AMENDMENT

Fiscal Year 2023  
Department: Fire

Division: Operations

1/23/2023

**CHANGES IN REVENUES**

REVENUE ACCOUNT NUMBER						Current	Current	Amount of	Adjusted
Fund	Revenue	Act Cd	Ele	Project #	Revenue Account Title	Budget	Balance	Change	Unrealized
001	0000	389	98	00	Use of Reserves	\$ 325,251	\$ 325,251	\$ 47,964	373,215
<b>TOTAL CHANGES IN REVENUES</b>								<u>\$ 47,964</u>	

**CHANGES IN EXPENDITURES**

EXPENDITURE ACCOUNT NUMBER						Current	Current	Amount of	Remaining	
Fund	Dpt/Div	Activity	Obj	Ele	Project #	Expenditure Account Title	Budget	Balance	Change	Balance
001	3001	522	46	00		Repair & Maintenance Service	\$ 423,392	51,155	47,964	471,356
<b>TOTAL CHANGES IN EXPENDITURES</b>								<u>\$ 47,964</u>		

REASON FOR AMENDMENT: The purchase of R31 emergency repairs

DIRECTOR APPROVAL: *Ruiz* DATE: 1-13-2023

FINANCE APPROVAL: *Cynthia Lindsay* DATE: 1/12/2023

CITY MANAGER APPROVAL: *[Signature]* DATE: 1/24/2023

CITY COMMISSION AGENDA DATE: 1-23-2023 APPROVED Y

**FOR FINANCE USE**

Entry Date: 02/01/2023 Batch Number: B# 1715 Document #: BA 04-105  
S. Posey  
 Res# 3110  
 CCM# 23-021

## Resolution No. 3110

**A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2022 and ending September 30, 2023; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.**

**Whereas**, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2022 and terminating on September 30, 2023 specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

**Whereas**, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

**Whereas**, from time-to-time circumstances and events may require that the original City budget may need revision; and

**Whereas**, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

**Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:**

### **Section 1. Adoption of Budget Amendment.**

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2022 and terminating on September 30, 2023 is hereby revised and amended by Attachment "A". The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2022 and

terminating on September 30, 2023 shall remain in full force and effect.

**Section 2. Implementing administrative actions.**

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate.

**Section 3. Savings.**

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed.

**Section 4. Conflicts.**

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

**Section 5. Severability.**

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

**Section 6. Effective Date.**

This Resolution shall become effective immediately upon enactment.

Passed and adopted this 23<sup>rd</sup> day of January, 2023.

Attest:

City Commission of the City of  
Sanford

*Traci Houchin*  
Traci Houchin, MMC, FCRM  
City Clerk

Traci Houchin, MMC, FCRM  
City Clerk



*Art Woodruff*  
Art Woodruff, Mayor

Art Woodruff, Mayor

For use and reliance of the Sanford  
City Commission only.  
Approved as to form and legality.

*William Colbert*

William Colbert, City Attorney

*Lorita W. O'Neal*  
ACA



CITY OF  
**SANFORD**  
FLORIDA

WS \_\_ RM X

Item No. 8.G

**CITY COMMISSION MEMORANDUM 23-021**  
**JANUARY 23, 2023 AGENDA**

**TO:** Honorable Mayor and Members of the City Commission  
**PREPARED BY:** Ronnie McNeil, Fire Chief  
**SUBMITTED BY:** Norton N. Bonaparte, Jr., ICMA-CM, City Manager  
**SUBJECT:** Budget Amendment Resolution No. 3110; Procurement to CDJR Seminole County

**STRATEGIC PRIORITIES:**

- Unify Downtown & the Waterfront
- Promote the City's Distinct Culture
- Update Regulatory Framework
- Redevelop and Revitalize Disadvantaged Communities

**SYNOPSIS:**

Approval of Resolution No. 3110, to amend the budget in the amount of \$47,964 for the procurement of the emergency repair of Fire Rescue 31 (R31) to CDJR Seminole County is requested.

**FISCAL/STAFFING STATEMENT:**

Reserve funds are requested to fund the emergency repair of R31, unit 22 in the amount of \$47,964.

**BACKGROUND:**

R31 is Out of Service (OOS) and has been evaluated by CDJR Seminole County for repair with an estimated repair cost of \$47,964.05. With R31 OOS we only have one reserve rescue available in the event another rescue needs service or repair.

**LEGAL REVIEW:**

No legal review requested of the City Attorney.

**RECOMMENDATION:**

City Staff recommends that the City Commission approve Resolution No. 3110, to amend the budget for the procurement of the emergency repair of R31 in the amount of \$47,964.05 to CDJR Seminole County.

**SUGGESTED MOTION:**

"I move to approve Resolution No. 3110, to amend the budget for the procurement of the emergency repair of R31 in the amount of \$47,964.05 to CDJR Seminole County."

Attachments: Resolution No. 3110  
R31 Repair Estimate

1/12/2023

Repair Order #

349333

MILEAGE:

108735

NAME:

CITY OF SANFORD

VIN#

3C7WRKCL0HG760716

LOP / PART #	DESCRIPTION	TIME	LABOR	PARTS	TOTAL:
	ENGINE COMPLETE		\$0.00		\$26,593.00
	RADIATOR		\$0.00		\$1,460.00
	COOLANT HOSE		\$0.00		\$79.10
	COOLANT RETURN HOSE		\$0.00		\$68.50
	COOLANT BOTTLE		\$0.00		\$23.50
	COOLANT BOTTLE RECOVERY		\$0.00		\$235.00
	CONNECTOR		\$0.00		\$ 8.05
	HEATER CORE RETURN HOSE		\$0.00		\$87.35
	HEATER CORE SUPPLY HOSE		\$0.00		\$40.70
	HEATER HOSE SUPPLY		\$0.00		\$87.25
	TEE		\$0.00		\$88.30
	HEATER CORE		\$0.00		\$350.00
	RADIATOR HOSES		\$0.00		\$205.00
	COOLANT		\$0.00		\$48.40
	LABOR TO REPLACE ALL PARTS		\$18,000.00		\$18,000.00
	NOX SENSORS		\$0.00		\$780.00
			\$0.00		\$0.00
			\$0.00		\$0.00
LABOR RATE	DEDUCTIBLE	0.0	\$18,000.00	\$0.00	\$47,964.05

AUTHORIZATION #

TOTAL APPROVED

\$47,964.05

FAX/EMAIL

CURTISWOODS@LITHIA.COM

PHONE #

407-792-7833

COMPANY

CDJR SEMINOLE COUNTY

Advisor:

1/12/2023

Repair Order #

349333

MILEAGE:

108735

NAME:

CITY OF SANFORD

VIN#

3C7WRKCL0HG760716

LOP / PART #	DESCRIPTION	TIME	LABOR	PARTS	TOTAL:
	ENGINE COMPLETE		\$0.00		\$26,595.00
	RADIATOR		\$0.00		\$1,480.00
	COOLANT HOSE		\$0.00		\$70.10
	COOLANT RETURN HOSE		\$0.00		\$65.50
	COOLANT BOTTLE		\$0.00		\$12.50
	COOLANT BOTTLE RECOVERY		\$0.00		\$234.00
	CONNECTOR		\$0.00		\$ 8.05
	HEATER CORE RETURN HOSE		\$0.00		\$37.35
	HEATER CORE SUPPLY HOSE		\$0.00		\$40.70
	HEATER HOSE SUPPLY		\$0.00		\$47.25
	TEE		\$0.00		\$18.20
	HEATER CORE		\$0.00		\$100.00
	RADIATOR HOSES		\$0.00		\$285.00
	COOLANT		\$0.00		\$48.00
	LABOR TO REPLACE ALL PARTS		\$18,000.00		\$18,000.00
	NOX SENSORS		\$0.00		\$700.50
			\$0.00		\$0.00
			\$0.00		\$0.00
LABOR RATE	DEDUCTIBLE	0.0	\$18,000.00	\$0.00	\$47,900.00

AUTHORIZATION #

TOTAL APPROVED

\$47,900.00

FAX/EMAIL

CURTISWOODS@LITHIA.COM

PHONE #

407-792-7833

COMPANY

CDJR SEMINOLE COUNTY

Advisor:

GROUP NUMBER . : 01715 FIRE R31 REPAIRS EMRGNCY  
GROUP USER . . : POSEYS Posey, Shanna - Executive

TRANS NO	TRANS DATE	DOCUMENT	ACCOUNT NUMBER	DESCRIPTION 1	PROJECT	BUDGET AMOUNT	ORIG (Y/N)
DESCRIPTION 2		TYPE					
0000100	01/23/2023	BA 04-105	001-0000-389.98-00	FIRE R31 REPAIRS EMRGNCY		47,964.00	
RES# 3110 / CCM# 23-021							
0000200	01/23/2023	BA 04-105	001-3001-522.46-00	FIRE R31 REPAIRS EMRGNCY		47,964.00	
RES# 3110 / CCM# 23-021							

TOTALS:

	AMOUNT CALCULATED	AMOUNT ENTERED	DIFFERENCE
COUNT:	2	2	
AMOUNT:	95,928.00	95,928.00	

Peter J.  
Staffieri

Digitally signed by Peter J. Staffieri  
DN: cn=Peter J. Staffieri,  
o=City of Sanford,  
ou=Finance Department,  
email=peter.staffieri@sanford  
fl.gov, c=US  
Date: 2023.02.02 09:56:22  
-05'00'