

Resolution No. 2024-3255

A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2023 and ending September 30, 2024 relating to funding for State Road 46 utilities adjustments; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.

Whereas, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2023 and terminating on September 30, 2024 specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

Whereas, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

Whereas, from time-to-time circumstances and events may require that the original City budget may need revision such as funding for State Road 46 utilities adjustments; and

Whereas, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:

Section 1. Adoption of Budget Amendment; Funding for State Road 46 Utilities Adjustments.

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2023 and terminating on September 30, 2024 is hereby revised and amended by Attachment "A" relating to funding for State Road 46 utilities adjustments.

The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2023 and terminating on September 30, 2024 shall remain in full force and effect.

Section 2. Implementing administrative actions.

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate to implement the funding for **State Road 46** utilities adjustments.

Section 3. Savings.

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities pertaining to funding for State Road 46 utilities adjustments funding are hereby ratified and affirmed.

Section 4. Conflicts.

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

Section 5. Severability.

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

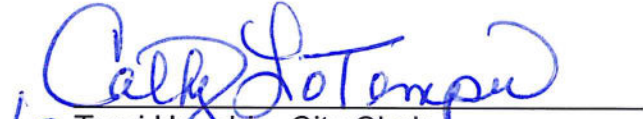
Section 6. Effective Date.

This Resolution shall become effective immediately upon enactment.

Passed and adopted this 24th day of June, 2024.

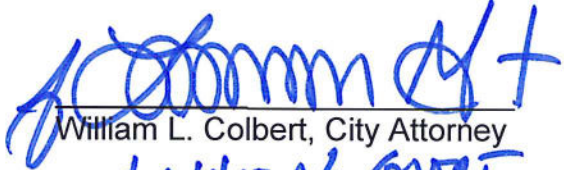
Attest:

City Commission of the City of Sanford


Traci Houchin, City Clerk
for Cathy Lotempio, Deputy City Clerk
For use and reliance of the Sanford City Commission only.
Approved as to form and legality.


Art Woodruff, Mayor




William L. Colbert, City Attorney
LONNIE N. GROSS
ACA

ATTACHMENT A REQUEST FOR BUDGET AMENDMENT

Fiscal Year 2024
Department: Public Works

Division: Water

6/12/2024

CHANGES IN REVENUES

REVENUE ACCOUNT NUMBER						Current	Current	Amount of	Adjusted
Fund	Revenue	Act Cd	Ele	Project #	Revenue Account Title	Budget	Balance	Change	Unrealized
452	4530	536	63	00	sw2400 Improvement other than building	\$ 20,104,257	\$11,655,858	\$ 50,000	11,605,858
452	4530	536	63	00	ww2412 Improvement other than building	\$ 20,104,257	\$ 11,605,858	\$ 173,275	11,605,858
452	4530	536	63	00	sw1601 Improvement other than building	\$ 20,104,257	\$ 11,605,858	\$ 57,181	11,605,858
452	4530	536	63	00	sw2402 Improvement other than building	\$ 20,104,257	\$ 11,605,858	\$ 487,186	11,605,858

TOTAL CHANGES IN REVENUES \$ 767,642

CHANGES IN EXPENDITURES

EXPENDITURE ACCOUNT NUMBER						Current	Current	Amount of	Remaining	
Fund	Dpt/Div	Activity	Obj	Ele	Project #	Expenditure Account Title	Budget	Balance	Change	Balance
452	4530	536	63	00	sw2402	improvements other than building	\$ 20,104,257	11,605,858	767,642	11,605,858
							\$ -			-
							\$ -			-

TOTAL CHANGES IN EXPENDITURES \$ 767,642

REASON FOR AMENDMENT: moving money in project numbers only for utility relocate project on SR 46

DIRECTOR APPROVAL: [Signature]

DATE: 6/13/24

FINANCE APPROVAL: [Signature]

06/17/2024

CITY MANAGER APPROVAL: [Signature]

06/17/2024

CITY COMMISSION AGENDA DATE: 6/24/2024

6.24.24

APPROVED yes

Reso No. 3255

FOR FINANCE USE

Entry Date: _____

Batch Number: _____

Document #: _____



CITY OF
SANFORD
FLORIDA

Larger attachments are available in
the City Clerk's Office for review.



APPROVED

VS __ RM X

Item No. 8.C

CITY COMMISSION MEMORANDUM 24-170
JUNE 24, 2024 AGENDA

TO: Honorable Mayor and Members of the City Commission
PREPARED BY: William Marcous, Utility Support Manager
SUBMITTED BY: Norton N. Bonaparte, Jr., ICMA-CM, City Manager
SUBJECT: Budget Amendment; Resolution No. 2024-3255; Award IFB 23/24-16; SanPik LLC.; \$2,367,642; State Road 46 Utilities Adjustments.

STRATEGIC PRIORITIES:

- Unify Downtown & the Waterfront
- Promote the City's Distinct Culture
- Update Regulatory Framework
- Redevelop and Revitalize Disadvantaged Communities

SYNOPSIS:

Approval of Resolution No. 2024-3255, amending the budget in the amount of \$767,642 and award of bid IFB 23/24-16 in the total amount of \$2,367,642, is requested by the City Commission.

FISCAL/STAFFING STATEMENT:

The total expenditure in the amount of \$2,367,642 in which funding is available from the Utilities Capital account line.

BACKGROUND:

The State Road 46 utilities adjustment project includes:

- a) Locate 20 LF of unknown size NPW main under proposed storm drain and removal of associated existing NPW main.
- b) Installation of 192 LF 8" PVC WM under proposed storm drain and removal of associated existing WM.
- c) 20 LF of vertical deflection of unknown NPW main under proposed storm drain and removal of associated existing NPW main.
- d) Locate and protect or adjust 20 LF of vertical deflection of 10" PVC WM under proposed storm drain and removal of associated existing NPW main.
- e) Locate and protect 20 LF of vertical deflection of 4" HDPE NPW main under proposed storm drain and removal of associated existing NPW main.
- f) Locate and Protect existing 16" NPW main with stainless steel split casing.
- g) 30 LF of vertical deflection of 12" WM under proposed storm drain and removal of associated existing WM.
- h) Installation of 120 LF 8" PVC WM under proposed storm drain and removal of associated existing WM.
- i) Removal of 120 LF 2" WM.

- j) Installation of 60 LF 8” PVC WM under proposed storm drain and removal of associated existing WM.
- k) Installation of 100 LF 8” PVC WM under proposed storm drain and removal of associated existing WM.
- l) Installation of 100 LF 16” PVC WM under proposed storm drain and removal of associated existing WM.
 - i. Adjustment of two (2) manhole covers to final grade.
 - ii. Adjustment of 4 valve covers to final grade.
 - iii. Approximately 100 SY of asphalt repair.
 - iv. Mill and Overlay 200 SY of asphalt.

The project was competitively bid with the following bids being received:

SanPik, LLC.:	\$2,367,642
Central Florida Environmental Corporation:	\$3,312,193

The Bid opening minutes are attached.

LEGAL REVIEW:

The Assistant City Attorney has reviewed and has no legal objection to all procurement matters being resolved in accordance with controlling law and City Purchasing Policies and Procedures.

RECOMMENDATION:

City staff recommends that the City Commission approve Resolution No. 2024-3255, amending the Utilities budget in the amount of \$767,642, and award SanPik, LLC IFB 23/24-16 in the total amount of \$2,367,642 as the lowest responsive and responsible bidder.

SUGGESTED MOTION:

“I move to approve Resolution No. 2024-3255 and award IFB 23/24-16 to SanPik, LLC. as the lowest responsive and responsible bidder, as proposed.”

- Attachments: (1). Resolution No. 2024-3255.
(2). Bid opening minutes.
(3). Notice of intent to award.



300 N. Park Avenue, Sanford, Florida 32771 • Telephone (407) 688-5028
Fax (407) 688-5021 • Email: purchasing@sanfordfl.gov

June 3, 2024

Re: IFB 23/24-16 SR 46 Utilities Adjustments

To Whom It May Concern:

The City of Sanford Purchasing Division hereby provides notification of its intent to award the above referenced solicitation to the below listed firm:

SanPik, LLC

This Notice of Intent to Award is subject to final approval by department therefore, this Notice does not constitute the formation of an agreement between the City and the apparent successful bidder. The successful bidder shall not acquire any legal or equitable rights relative to this solicitation until an agreement, and/or purchase order, containing terms and conditions acceptable to the City is duly approved and executed by the City.

In the event the apparent successful bidder fails to accept, negotiate, and execute the agreement with the City, at its sole discretion, the City may revoke the award and proceed to award to the next lowest, responsive and responsible bidder, reject all bids received, cancel the solicitation, and/or re-solicit at a later time. The City further reserves the right to cancel this Notice of Intent to Award at any time prior to execution of a written agreement and/or purchase order, as applicable.

Thank you for your interest in doing business with the City of Sanford, Florida. We look forward to receiving your submittals in the future.

Respectfully,

A handwritten signature in blue ink, appearing to read "Marisol Ordoñez". The signature is fluid and cursive.

Marisol Ordoñez
Purchasing Manager

ITEM #	DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	Mobilization / Demobilization	1	LS	\$471,300	\$471,300	\$385,560	\$385,560
2	Clearing and Grubbing	1	LS	\$125,850	\$125,850	\$26,000	\$26,000
3	Pre-Construction Video	1	LS	\$4,713	\$4,713	\$3,000	\$3,000
4	Act No. 1 - Locate NPW Main under Proposed Storm Drain from Station 1140+59 74' LT to Station 1140+80 74' LT (Sheet C-101)	1	LS	\$5,100	\$5,100	\$11,550	\$11,550
4a	Act No. 1 - Vertical Deflection of Unknown Size NPW Main under Proposed Storm Drain from Station 1140+59 74' LT to Station 1140+80 74' LT (Sheet C-101)						
	(a) Furnish and Install 8-inch PVC NPW Main by Open-Cut	20	LF	\$1345	\$26,900	\$567	\$11,340
	(b) Connect to Existing NPW Main w/8" x 8" Tapping Sleeve and Valve	2	EA	\$12,292	\$24,584	\$13,300	\$26,600
	(c) 8-inch Line Stop Cut and Cap Existing NPW Main	2	EA	\$9,630	\$19,260	\$29,400	\$58,800
	(d) 2-inch Temporary Jumper Connection	2	EA	\$6,860	\$13,720	\$7,000	\$14,000
	(e) Pipeline Pigging	1	LS	\$3,571	\$3,571	\$450	\$450
	(f) Removal of Existing NPW Main and Appurtenances	1	LS	\$3,300	\$3,300	\$2,890	\$2,890
5	Act No. 2 & 3 - Installation of 8-inch PVC WM and All Appurtenances from Station 1140+51 77' RT to Station 1142+98 79' RT and Removal of Existing Pipe (Sheet C-101)						
	(a) Furnish and Install 8-inch DIP WM by Open-Cut	192	LF	\$265	\$50,880	\$377	\$72,384
	(b) Connect to Existing Main w/8" x 8" Tapping Sleeve and Valve	2	EA	\$12,850	\$25,700	\$133,300	\$26,600
	(c) 8-inch Line Stop Cut and Cap Existing WM	2	EA	\$14,713	\$29,426	\$29,400	\$58,800
	(d) 2-inch Temporary Jumper Connection	2	EA	\$5,713	\$11,426	\$6,735	\$13,470
	(e) 2" Air Release Valve Assembly	1	LS	\$6,250	\$6,250	\$7,000	\$7,000
	(f) Pipeline Pigging	1	LS	\$8,713	\$8,713	\$450	\$450
	(g) Removal of Existing WM and Appurtenances	1	LS	\$7,200	\$7,200	\$2,890	\$2,890
6	Act No. 8 - Locate NPW Main under Proposed Storm Drain from Station 1150+72 80' LT to Station 1150+91 80' LT (Sheet C-102)	1	LS	\$5,100	\$5,100	\$11,550	\$11,550
6a	Act No. 8 - Vertical Deflection of Unknown Size NPW Main under Proposed Storm Drain from Station 1150+72 80' LT to Station 1150+91 80' LT (Sheet C-102)						
	(a) Furnish and Install 8-inch PVCx NPW Main by Open-Cut	20	LF	\$1713	\$34,260	\$542	\$10,840
	(b) Connect to Existing NPW Main w/8" x 8" Tapping Sleeve and Valve	2	EA	\$12,850	\$25,700	\$13,300	\$26,600
	(c) 8-inch Line Stop Cut and Cap Existing NPW Main	2	EA	\$14,713	\$29,426	\$29,400	\$58,800
	(d) 2-inch Temporary Jumper Connection	2	EA	\$5,713	\$11,426	\$6,735	\$13,470
	(e) Pipeline Pigging	1	LS	\$3,571	\$3,571	\$450	\$450
	(f) Removal of Existing NPW Main and Appurtenances	1	LS	\$4,800	\$4,800	\$2,890	\$2,890
7	Act No. 11 - Locate, Protect, or Adjust of 10-inch PVC WM under Proposed Storm Drain from Station 1165+50 95' RT to Station 1165+55 104' RT (Sheet C-103)						
	(a) Furnish and Install 10-inch PVC WM by Open-Cut	20	LF	\$1240	\$24,800	\$933	\$18,660
	(b) Connect to Existing WM w/10" x 10" Tapping Sleeve and Valve	2	EA	\$12,716	\$25,432	\$16,125	\$32,250
	(c) 10-inch Line Stop Cut and Cap Existing WM	2	EA	\$15,940	\$31,880	\$23,500	\$47,000
	(d) 2-inch Temporary Jumper Connection	2	EA	\$4,760	\$9,520	\$6,735	\$13,470
	(e) Pipeline Pigging	1	LS	\$3,200	\$3,200	\$450	\$450
	(f) Removal of Existing WM and Appurtenances	1	LS	\$4,800	\$4,800	\$2,890	\$2,890
8	Act No. 14 - Locate and Protect 4-inch PVC NPW Main under Proposed Storm Drain from Station 1166+02 99' RT to Station 1166+02 99' RT (Sheet C-103)						
	(a) Locate 4-inch PVC NPW Main	1	LS	\$6,800	\$6,800	\$11,550	\$11,550
	(b) Protect 4-inch PVC NPW Main	2	EA	\$5,860	\$11,720	\$17,500	\$35,000
9	Act No. 17 & 18 - Adjust Existing 4-inch PVC NPW Main during Mast Arm Construction from Station 1166+26 65' RT to Station 1166+59 65' RT and Removal of Existing Pipe (Sheet C-103)	1	LS	\$82,713	\$82,713	\$36,150	\$36,150
10	Act No. 19 - Locate and Protect Existing 16-inch PVC NPW Main with Stainless Steel Split Casing from 1179+88 67' LT to Station 1181+18 67' LT (Sheet C-104)	1	LS	\$67,213	\$67,213	\$130,000	\$130,000
11	Act No. 21 - Vertical Deflection of 12-inch PVC WM under Proposed Storm Drain from Station 1189+72 73' RT to Station 1190+02 72' RT (Sheet C-104)						
	(a) Furnish and Install 12-inch PVC WM by Open-Cut	30	LF	\$1756	\$52,680	\$1,120	\$33,600
	(b) Connect to Existing WM w/12" x 12" Tapping Sleeve and Valve	2	EA	\$16,757	\$33,514	\$17,500	\$35,000
	(c) 12-inch Line Stop Cut and Cap Existing WM	2	EA	\$17,230	\$34,460	\$23,500	\$47,000
	(d) 2-inch Temporary Jumper Connection	2	EA	\$5,713	\$11,426	\$6,735	\$13,470
	(f) Pipeline Pigging	1	LS	\$4,400	\$4,400	\$450	\$450
	(g) Removal of Existing WM and Appurtenances	1	LS	\$4,800	\$4,800	\$2,890	\$2,890
12	Act No. 22 - Locate and Protect Existing 12-inch Force Main during Drainage Structure Construction from Station 1189+83 104' RT to Station 1189+90 104' RT (Sheet C-104)	1	LS	\$8,785	\$8,785	\$28,900	\$28,900
13	Act No. 29 & 30 - Installation of 8-inch PVC WM and All Appurtenances from Station SR46 1205+87 75' RT to Station Airport 304+79 23' RT and Removal of Existing Pipe (Sheet C-105)						
	(a) Furnish and Install 8-inch PVC WM by Open-Cut	120	LF	\$1231	\$147,720	\$480	\$57,600
	(b) Connect to Existing Main w/16" x 8" Tapping Sleeve and Valve	1	EA	\$15,700	\$15,700	\$13,250	\$13,250
	(c) Connect to Existing Main w/8" x 8" Tapping Sleeve and Valve	1	EA	\$14,900	\$14,900	\$13,000	\$13,000
	(c) 8-inch Line Stop Cut and Cap Existing WM	2	EA	\$11,700	\$23,400	\$29,400	\$58,800
	(d) 2-inch Temporary Jumper Connection	2	EA	\$5,713	\$11,426	\$6,735	\$13,470
	(e) 2" Air Release Valve Assembly	1	LS	\$6,250	\$6,250	\$9,900	\$9,900
	(f) Pipeline Pigging	1	LS	\$9,230	\$9,230	\$450	\$450
	(g) Remove Existing 2-inch steel WM from Station SR 46 1205+90 75' RT to Station Airport 304+79 28' RT	120	LF	\$650	\$78,000	\$60	\$7,200

CITY OF SANFORD, FLORIDA - PURCHASING DIVISION

SOLICITATION OPENING CERTIFICATION AND MINUTES (Section 255.0518, Florida Statutes)

A. Solicitation Title SR 46 Utility Adjustments
 Number IFB 23/24-16 Opening Date May 9, 2024 Opening time 2:00 p.m. Documents Including
 Announcement of This Opening Are Available for Viewing or Downloading at www.myvendorlink.com

Location of Opening: City Commission Chambers

1. On this date the opening of the solicitation response identified above is hereby verified and the public announcements recorded below regarding the solicitations received were duly made. It is noted that no other business was conducted, there were no discussions and no input was received from anyone in attendance. There was no attendance record made.

- IFB- Announced the name of each bidder and the amount of their bid.
- RFP- Announced the name of each respondent.
- RFQ- Announced the name of each respondent.

If any submission was not opened and/or announced: check this item and indicate on tabulation below specific information as to why the submission was not opened or announced.

All submissions were opened and read. The tabulation below reflects the information read.

2. Name of City Employee who announced the bids: Shannon Donohue

Certification (1) By Shannon Donohue Shannon Donohue / Purchasing Coordinator
 Signature date printed name and title

Certification (2) By M. Ordonez 5/9/24 M. Ordonez, Marisa Ordonez
 Signature date printed name and title
~~Chase Kaiser / Purchasing Coordinator~~

3. The public notice indicated by § 286.0105 and 286.011 Florida Statutes is not required because no rule, resolution, or formal action has taken place or considered at this opening. Therefore, a verbatim record of the solicitation specifically identified above is not required if a person, in accordance with City of Sanford Policy Number 15., elects to file a protest or appeal an action associated with the identified solicitation.

4. Florida Statute 119.071: Sealed bids, proposals, or replies received by an agency pursuant to a competitive solicitation are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution until such time as the agency provides notice of an intended decision or until 30 days after opening the bids, proposals, or final replies, whichever is earlier. Note-City of Sanford Procurement Procedure 6-500 mandates that as applicable to an IFB: the name of each bidder and the specific amount of the bid will be shared at the opening; for an RFP or RFQ the name of each person or firm will be shared at the opening. (Florida Statutes may be found at: <http://www.leg.state.fl.us/statutes/>)

Tabulation			
Bidder/Proposer		TOTAL	
1. SanPik, Inc		\$2,367,642.00	
2. Central Florida Environmental Corp.		\$3,312,193.00	

Initial here if tabulation is attached in lieu of using the above tabulation or if additional pages are attached. It is noted that this is page one of ___ pages.